



wisdom pacific

business development & taxation specialists

Friday, 20 October, 2006

Jo Bloggs Inc
Bloggs Street
MAROOCHYDORE QLD 4551

SAMPLE QTRLY BAS LETTER

REF: XXX/YYY

Dear Jo,

Please find the following reports

1. Comparative Profit & Loss Statement for the month of March 2006 & 2005 & July to March 2006 & 2005.
2. Comparative Trading Statement for the month of March 2006 & 2005 & July to March 2006 & 2005.
3. BAS/GST (Jan-Mar06) amount payable \$45,229.00
4. PAYGW (Jan-Mar06) amount payable for employees is \$13,134.00.
5. Super Guarantee Contributions 9% (Jan-Mar06) of Gross wages paid –

	Gross Wages	Super
Paul	\$12,267.05	\$1,092.94
George	\$8,749.00	\$787.41
Ringo	\$8,840.00	\$795.60
John	\$7,320.00	\$658.80
Crusty	\$7,960.00	\$716.40
Qtr 3 Jan-Mar 06	\$45,136.05	\$4,051.15

BAS/GST \$45,229.00

PAYGW \$ 8,736.00

TOTAL PAYABLE \$53,965.00 Jan-Mar06 (Payable 26th May 2006)

SGC \$ 4,051.15 Jan-Mar06 (Payable 28th Apr 06)

Please find attached your Jan-Mar BAS. Sign the declaration and return to our office by the 26th May for lodgement. **Amount payable is \$53,965 and is due to be paid and lodged on the 26th May 2006.**

We trust that this information is adequate for your requirements, however if we can provide further assistance and advice, please do not hesitate to contact us at our office at the address below at your earliest convenience.

Yours faithfully,

Wisdom Pacific Pty Ltd.